



SCHOOL PROTOCOL

Dear Parents,

We are pleased to welcome your children back to school for the commencement of a new academic year 2020/2021. Please read the rules and regulations created to combat COVID – 19 while providing exemplary education to our students. For your convenience we have divided all information regarding regular and online classes into two sections. School will commence for **ALL** students online, starting from 7th September 2020, during which time they will be attempting diagnostic tests, the timetable for which will be distributed on a later date. Regular classes will commence from 13th September 2020. Thank you for your kindness and cooperation.

REGULAR CLASSES:

1. If a child is unwell for any reason, he/she should abstain from coming to school.
2. Temperatures will be checked every morning at the gates. Students/Staff with 37.6 C or higher will be sent home.
3. Any person who has tested positive for COVID-19 is strictly not allowed to enter the school until they provide documentation proving that they have completed the mandatory 10 days quarantine period and are cleared by medical personnel.
4. Attendance flexibility will be allowed for the above situations.
5. Maximum number of 10 students will be in class at the same time.
6. Desks will be placed in one direction, with 1-meter distance from others.
7. Deep cleaning and disinfection of the classroom will be done at the end of the day.
8. There will be frequent scheduled cleaning and disinfection of all classes and common use areas.
9. Students will not be allowed to share food or stationery with each other at any point in time.
10. No more than two students in the restrooms at one time.
11. Toilets will be disinfected after each use and every use.

12. Own water bottles are encouraged.

13. After school, teachers/staff or security will escort the students to their allotted vehicles/parking locations.

ONLINE CLASSES

1. Download the latest version of Google Zoom from play store. It is important to download google classroom application as well.
2. Zoom meeting login id and password will be forwarded in advance through WhasApp message by the school.
3. Please join in on the mentioned login time. While entering the classroom you must enter your name.
4. Once you enter the Zoom classroom, initially you will be in Zoom waiting room. Once the verification is completed you will be permitted.
5. Recording, sharing and uploading the teaching content to social media is strictly prohibited.
6. Notes will be uploaded to google classroom for further reference.
7. Kindly contact the school for further clarification if needed.

KG Protocol will be sent next week.

Regards,

Principal Al Manar Private School

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